

ALWAYS IN MOTION

**Saturday - Sunday
MAY 20-21, 2017**

CROWNE PLAZA, FOSTER CITY
1221 CHESS DRIVE
FOSTER CITY, CA 94404



VOTING PROCEDURES & PROXY INSTRUCTIONS

At the upcoming District Conference, District Council members will vote on District Business.

District Council members include:

- ❖ Each Toastmasters club in good standing at the time of the District Council meeting:
 - ✓ *Presidents*
 - ✓ *Vice Presidents of Education*

1. Each club President and Vice President of Education in attendance is entitled to one vote.
2. If either or both officers cannot attend, they may designate, in writing, any other active member of their club to act as proxy.
3. If one of these officers is not in attendance and has not designated another club member as a proxy, the officer or proxy in attendance shall be deemed to hold the proxy of the other and may, therefore, cast two votes for the club.
4. No member may cast more than two club votes, even if he or she is a member of more than one club.
5. The proxy holder must present the proxy assignment to the Credentials desk in paper form (i.e. print out an e-mail) or forward the e-mail to the credentials chair on site.. All proxies must include the signed or typed name of the club officer making the assignment.

- ❖ Current District 4 Executive Committee members:
 - ✓ District Director
 - ✓ Program Quality Director
 - ✓ Club Growth Director
 - ✓ Public Relations Manager
 - ✓ Immediate Past District Governor
 - ✓ Division Directors
 - ✓ Area Directors
 - ✓ District Administration Manager
 - ✓ District Finance Manager

1. Each District officer is entitled to one vote, which must be cast in person.
2. Proxies are not accepted for District Officers.
3. A District Officer may also hold up to two club votes (as described in the left column), therefore a District Officer may cast a total of three votes.

Check in by 1:30 PM at the Credentials Desk

Address: 1221 Chess Dr., Foster City, CA 94404

All club Presidents, Vice Presidents of Education, proxy-holders, and District Officers:

- Check in at the Credentials Desk and sign for your ballots by **1:00 PM**, at least 30 minutes before the business meeting starts.

All Toastmasters who are planning to attend the Conference:

- If neither your President nor Vice President of Education is attending, ask them to complete the proxy form for you or another club member who will be attending.



Toastmasters International – District 4

Club Name: _____

Spring Conference, 2017 District Council Meeting Proxy

Club Number: _____

I hereby appoint to vote _____ as my proxy during the District Council Meeting.

Signed: _____ Officer: Club President [] VP Education [] (check one)